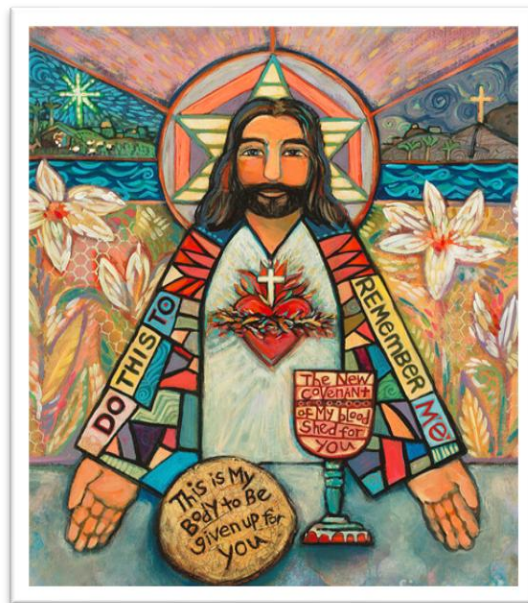




Sacred Heart Catholic School

Annual Plan of Provision 2026-27







Annual Plan of Provision

There is a time for everything, and a season for every activity under the heavens - Ecc 3:1

Executive Summary: Annual Plan of Provision (APOP)

Sacred Heart Primary School is committed to nurturing a vibrant and meaningful prayer and liturgical life at the heart of our community. This Annual Plan of Provision (APOP) sets out a clear and structured approach to spiritual development, guided by the national Prayer and Liturgy Directory.



The APOP outlines our vision, structure and key priorities for the provision of Collective Worship. It also draws on practical guidance, resources and examples to support a wide range of prayer and spiritual practices, and celebrations that shape our communal journey of faith across the liturgical year.

The APOP aims to deepen engagement with faith across the school community—empowering staff, pupils, and families to encounter God in daily life. It acts as both a roadmap and a practical tool to embed spiritual life into the rhythm of the school year.

Key elements of the APOP include:

- A year-long calendar highlighting key feast days, liturgical seasons, and school-wide spiritual events.
- Clear articulation of the principles and rationale underpinning the selected provisions.
- Strong links to our Religious Education curriculum, the Catholic Life of the school, and our core mission and values.
- Accessible guidance for staff leading prayer and liturgy to ensure consistency and confidence in delivery.

This plan provides the framework through which Sacred Heart School communicates and enacts its commitment to fostering a spiritually enriched and faith-filled community throughout the liturgical year.

Produced by: Jerry Lucas and Anne-Marie Bell
Creation date: July 2026
Next review due: July 2027





Introduction to Sacred Heart's Annual Plan of Provision (APOP)

At Sacred Heart Primary School, prayer and liturgy are at the centre of our Catholic identity and daily life. This Annual Plan of Provision (APOP) outlines the range of spiritual practices and celebrations that will shape our communal journey of faith across the liturgical year. It draws on the principles and guidance found in the Prayer and Liturgy Directory, which provides a theological and practical foundation for the prayer life of Catholic schools.



Prayer and liturgy practices in a primary school setting are diverse and dynamic. At Sacred Heart, this includes classroom prayer, meditation, Celebrations of the Word, devotions, reconciliation services and formal liturgies such as Mass. Each of these forms of prayer has its own distinctive character, shaped by factors such as the age of participants, the size of the group, the setting, and the liturgical context.

Here is some clarity on key terms:



Prayer is our way of talking and listening to God. It can happen anytime and anywhere—whether we're in the classroom, on the playground, or at home. Sometimes we use special words like the 'Our Father' or 'Hail Mary', and other times we speak to God in our own words or sit quietly to feel His presence. Prayer helps us to say thank you, ask for help, and remember that God is always with us.



Celebrations of the Word are special times when we come together to listen to stories from the Bible and think about what they mean for us today. These gatherings can happen during assemblies, classroom reflections, or seasonal services like Advent or Lent. We might sing songs, share prayers, and use symbols to help us connect with the message. It's a way for our school community to grow in faith and understand God's teachings.



Liturgy is a formal celebration where we gather to worship God through structured prayers and rituals. The most familiar liturgies in our school are the Mass and the Sacrament of Reconciliation. During Mass, we listen to readings from the Bible, pray together, and receive Holy Communion. These sacred times follow specific patterns and words that connect us to the wider Church and deepen our relationship with God.

At Sacred Heart, our Annual Plan of Provision (APOP) is a living expression of our mission:

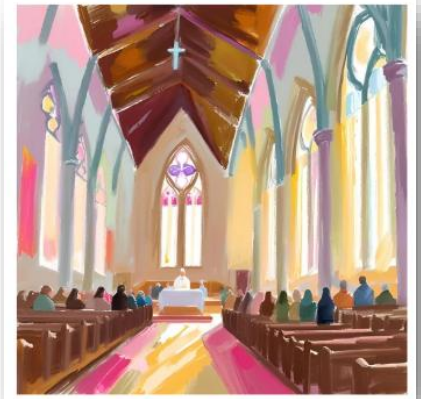
Sacred Heart Catholic School is a loving community where we love and learn together with Christ at the heart of all that we do. We aspire for every child to become a confident, curious, and resilient learner through hard work, perseverance, and pride. We foster empathy, compassion and forgiveness, encouraging a positive attitude so children can achieve excellence and apply their gifts for the benefit of others. We uphold the value and dignity of every person, showing respect, celebrating diversity, and welcoming those of all faiths and none. Through togetherness, service, stewardship of creation, and care for one another, our children and staff will strive to live out the Gospel in practical and meaningful ways.





Through the APOP, we ensure that our prayer and liturgical life embodies the core values of participation, formation, and reverence. We provide age-appropriate opportunities for all members of our community to engage deeply and meaningfully with their faith. Whether through a simple classroom prayer, a reflective meditation, or a whole-school celebration of the Eucharist, every moment of prayer is a chance to draw closer to God and to one another, nurturing a spiritually enriched and faith-filled community throughout the liturgical year.

This plan supports staff and pupils alike by providing a clear structure, creative possibilities, and a liturgical rhythm that reinforces the mission of our school. It is our intention that the APOP will inspire, guide, and unify our efforts to live out our faith joyfully and faithfully in every part of school life.



Linked policies

Documents that are linked within our Annual Plan of Provision (APOP) include:

- Prayer and Liturgy Directory
- Sacred Heart Religious Education Policy
- Sacred Heart Catholic Life Policy
- Sacred Heart Prayer and Liturgy Policy

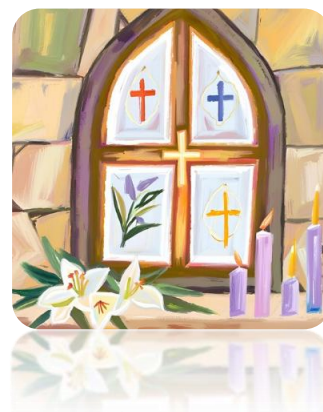
Atmosphere and Seasonality

Seasonality is something that connects us all on a very human level. When considering our approach to planning and celebrating prayer and liturgy we need to think first of when in the life of the community it's taking place. Just as the changing seasons outside help us get a feel for the time of year, so we must give special consideration to making the different seasons in the Church feel different too. (*See Planning and Celebrating Prayer & Liturgy*)





At Sacred Heart, we recognise that the changing seasons of the year reflect the rhythm of God's creation and offer us unique opportunities to deepen our spiritual journey. In our Catholic tradition, the liturgical year guides us through seasons such as Advent, Christmas, Lent, Easter, and Ordinary Time, each with its own colours, symbols, and themes. By thoughtfully incorporating these elements into our prayer and liturgical life, we help our school community to walk hand in hand with God, fostering love for Him, for each other, and for ourselves.



In our classrooms and communal spaces, we create an atmosphere that reflects the current liturgical season. For example, during Advent, we use purple cloths and display Advent wreaths to signify a time of waiting and preparation. At Easter, white or gold decorations celebrate the joy of the Resurrection. These visual cues, along with seasonal prayers and hymns, engage our senses and hearts, making the presence of God tangible in our daily lives.



By aligning our prayer and liturgical practices with the Church's seasons, we provide age-appropriate and meaningful experiences that encourage our pupils to do the best they can, inspiring them to enrich the world around them.

Liturgy and Prayer across the Seasons

	Ordinary time	Advent / Christmastide
Whole School	- School Mass - 19th Sept - Mary's Meals prayer and workshop - Harvest / Family Fast CotW - 3rd Oct - Jubilee Celebration/ World Youth Day 21/11 - Anti-Bullying Week prayer focusing on dignity and respect. 16 Nov	- Advent Retreat - 01/12 - Daily Advent CotW - Christingle - 19/12 - Epiphany Liturgy 4 Jan 2027, Mass 15/1/27
Key Stage	- Key Stage class RED B1, B3, B4 and B5* CotW - Branch 1 Laudato Si CotW - Remembrance Service (11 November).	- EYFS Nativity - 09/12 - KS1 Nativity - 16/12 - KS2 Carol Service - 17/12





Class	- First Holy Communion Liturgy - 23/06 (all chn attend) - Class prayer journals / prayer intention books.	Advent prayer challenge.	
Small groups	- Chaplaincy lead Rosary October – Beth model, chaplaincy lead	Chaplaincy meetings with prayer leadership training	
Individuals	- Prayer cards for Rosary at Home - Prayer space in the hall for each season - Creation and Harvest - Invitation to pray focus on each class prayer table	- Prayer invitation - Travelling Nativity - Prayer space - Waiting and Hope then Light and Joy	
Staff	Staff prayer – each half term	- Staff prayer - Advent Weekly Gospel reflection linked to the Sunday readings.	
Parents / Community	- Feast of Exaltation of the Cross / Education Sunday - 14/09 - Christ the King Mass 23/11 - St Francis of Assisi House Team Mass 2 Oct 9:30am - Family Rosary	- Travelling Nativity - Advent Prayer Partners (children / parish)	
	Lent	Eastertide	Pentecost/ Ordinary time
Whole School	- Lent Family Fast Day / National Assembly 11 Feb - Lent Retreat 09/03 - Reconciliation 18/03 - Big Lent Walk prayer and reflection stations	- Resurrection Celebration Liturgy - Word of the Week / Reflections on Resurrection appearances	- Pentecost Retreat /Cultural Diversity 17 May - Feast of Sacred Heart Mass 28 May 2027
Key Stage	- Y3 / Y4 Story of the Cross - Ash Wednesday Service 10 Feb - Reconciliation Service - Key Stage class RED Branch 3 CotW	Key Stage class RED Branch 4 CotW	- KS2 Gifts and Fruits of the Holy Spirit CotW - Key Stage class RED Branch 5 CotW
Class	- Weekly Stations of the Cross - Holy Week reflection 23/3	Retreat based on WotW	- Leavers Mass Y6 21/7 - Retreats based on WotW
Small Groups	- Chaplaincy Prep Stations (Big Lent Walk) 06/03 - Chaplaincy meetings with prayer leadership training		
Individuals	- Lent Reflection Bags - Personal examination of conscience resources during Lent. 17/3/27 - Prayer station - Journey and Forgiveness focus	- Easter Prayer Station - New Life and Resurrection - Easter Garden prayer space.	- Prayer space focus: Mission and the Holy Spirit - Ordinary: Discipleship
Staff	Lent Weekly Gospel reflection linked to the Sunday readings.	Weekly Gospel reflection	End of year staff liturgy





Parents / Community	• Invite parents and parish to Stations of the Cross • Invite parents and parish to Big Lent Walk (prayer stations)	•	•
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Prayer and Liturgy and the Religious Education Curriculum

At Sacred Heart, Religious Education follows the model curriculum from 'To Know You More Clearly', which tells the story of salvation. Each year is sequenced and builds on the last, helping pupils deepen their understanding of Catholic belief and practice through four lenses: hear, believe, celebrate, live.

The six curriculum branches connect closely to the Church's liturgical year:



Creation and Covenant – Ordinary Time

Pupils learn that all creation comes from God and explore His covenant with His people through stories from Genesis and the Old Testament. Prayer and liturgy focus on wonder, gratitude, stewardship of creation and trust in God's promises. Through prayerful reflection and liturgical participation, pupils develop a deeper appreciation of their relationship with God, recognising their call to be faithful stewards of creation and active participants in His covenant of love.

Prophecy and Promise – Advent and Christmastide

Children study the prophets and the promise of a Messiah, focusing on waiting and preparing for Jesus' birth and the mystery of the Incarnation. Prayer and liturgy emphasise hope, preparation, expectation and joyful celebration of Christ's coming. Through scripture, reflection and Advent traditions, pupils are encouraged to recognise God's faithfulness throughout salvation history and to prepare their hearts to welcome Christ. As a result, pupils develop a deeper understanding of the meaning of Advent and Christmas and grow in their ability to respond to God's promises with faith, hope and joyful anticipation.

Galilee to Jerusalem – Ordinary Time

Pupils explore Jesus' ministry, his teachings, miracles and call to discipleship. Prayer and liturgy encourage pupils to reflect on the Gospel, respond to Jesus' invitation to





follow him and consider how they can live as his disciples. Through encounters with scripture, shared prayer and moments of reflection, pupils are helped to recognise Jesus as a model for their own lives and actions. Consequently, pupils deepen their understanding of Jesus' message and are able to articulate how Gospel values influence their attitudes, relationships and decisions, demonstrating an increasingly confident commitment to living as disciples of Christ within the school and wider community.

Desert to Garden – Lent and Eastertide

This branch follows Jesus' journey through Lent to Easter, focusing on His Passion, death and Resurrection, and the Church's celebration of the Paschal Mystery. Through the study of Scripture, prayer, liturgy and reflection, pupils deepen their understanding of sacrifice, forgiveness, hope and new life in Christ. They explore the significance of Holy Week and Easter, recognising how these events are at the heart of Christian faith and discipleship. Opportunities for personal reflection and collective worship encourage pupils to respond to God's love and consider how they are called to live as followers of Christ.

Through their engagement with Scripture, prayer and liturgy, pupils develop a secure understanding of the significance of the Paschal Mystery and are able to articulate how Jesus' death and Resurrection inspire faith, hope and service. They demonstrate an increasing ability to reflect on their own spiritual journey, make connections between belief and action, and live out Gospel values within the school community and beyond.

To the Ends of the Earth – Pentecost

Pupils learn about the Holy Spirit, the birth of the Church at Pentecost and the mission entrusted to the apostles. Through the study of Scripture, prayer and liturgy, they explore how the Holy Spirit guided the early Church and continues to inspire and strengthen Christians today. Pupils reflect on the gifts and fruits of the Holy Spirit and consider how they are called to share the Good News through their words and actions. Opportunities for worship and reflection help pupils to recognise their role in the life and mission of the Church within their local and global communities.

Through their learning and participation in prayer and liturgy, pupils develop a secure understanding of the Holy Spirit's presence in the Church and in their own lives. They





are able to explain the significance of Pentecost and demonstrate an increasing confidence in living out their faith, showing respect, service and responsibility as active members of the school, parish and wider community.

Dialogue and Encounter – Ordinary Time

We discover how Catholics work with other faiths and people of goodwill, respecting all and seeking peace and justice. Through learning, discussion and reflection, pupils develop an understanding of the importance of dialogue, mutual respect and human dignity. Consequently, pupils are able to recognise and value diversity, build positive relationships with others, and demonstrate a growing commitment to promoting peace, justice and the common good within the school and wider community.

Bringing Faith to Life Through Prayer and Liturgy

Prayer and liturgy are closely informed by what pupils are learning in Religious Education, ensuring a meaningful connection between knowledge, understanding and faith formation. This enables pupils to engage more deeply with scripture, prayer and worship, fostering spiritual growth and helping them to make informed responses to God's call in their daily lives. Through this integrated approach, pupils develop confidence in participating in prayer and liturgy and are increasingly able to articulate the significance of faith within the life of the Church and their own communities.





The Liturgical Seasons

Advent and Christmastide



Advent is a season of preparation and anticipation for the celebration of Jesus' birth. We aim to create a peaceful and reflective atmosphere throughout the school to encourage students to enter into the spirit of waiting and hope.

Classroom and School Environment

- Purple cloth on all prayer tables to reflect the spirit of the liturgical colour for Advent. This symbolises royalty, penitence and a sense of preparation as we enter this sacred time.
- Traveling Crib – each class offers pupils the enriching opportunity to take home the travelling crib. The crib scene (along with a candle and prayer refection book) serves as a focal point for family devotion. Families are encouraged to gather together in prayer and quiet ref
- lection around the crib in preparation for the coming of our Lord.
- Nativity Scene – in the hall and reception area – built up as we journey through Advent.
- Advent calendars in each class – to support the children in their preparation for the celebration of Jesus' birth. These calendars foster a sense of spiritual preparation and unity during this sacred season.
- An Advent wreath (created by children) on their class prayer table
- Individual Advent promises displayed in the classroom.

Prayer and Liturgy

- During Advent, we have Celebration of the Word as a school community. We focus on the season's key themes: Hope, Peace, Joy and Love. Children sit in a circle to represent the love of Christ, with no beginning and no end.
- Advent Reflection Day begins with a Celebration of the Word and ends with a prayerful reflection before home time. This day offers a variety of prayer opportunities and retreat activities to mark the beginning of Advent. The community prepare their hearts and minds for the coming of Jesus.





- While children in EYFS and KS1 lead a nativity story which they share with parents and carers in school, KS2 lead a Christmas themed prayer and reflection, including songs and traditional carols. This is held in the Sacred Heart Church where parents/carers and our parishioners are warmly welcome to attend.



Overall Tone

During Advent, Sacred Heart Catholic Primary School embraces a reflective and hopeful atmosphere, fostering joyful anticipation for Christ's birth through prayer, candle lighting, and acts of kindness. Each day offers moments of stillness and prayer, as children come to understand the true meaning of the Advent season.

Christmastide brings a joyful and celebratory tone, highlighting the Nativity with vibrant decorations, uplifting hymns, and communal rejoicing in God's gift of Jesus.





Ordinary time

Ordinary Time is the longest liturgical season, offering us a time for growth and deepening our faith. We celebrate the ongoing presence of Christ in our lives and strive to live out the Gospel message in our daily actions.



Classroom and School Environment

- Green cloths are displayed on all prayer tables, symbolising nature and life – growth renewal and the flourishing of faith. This liturgical colour reflects the ongoing journey of our spiritual development and our relationship with God, nurtured throughout the season.
- Hymns sung throughout ordinary time centre on spiritual growth and the call to be Missionary Disciples.
- Through all that we do, children are inspired to deepen their faith and love as witnesses to the Gospel in their thoughts, words and actions. Missionary disciples are nominated weekly to recognise individuals who follow Jesus's footsteps daily.
- Teachers integrate scripture, saint stories, and virtues education into lessons.

Prayer and Liturgy

- Children begin each day by praying The Our Father alongside their morning prayer. This nurtures their relationship with God, reminding them of His constant love, care, and guidance. It also encourages gratitude and forgiveness in their daily lives.
- Weekly Celebrations of the Word focus on the Word of the Week. These connect the theme and message to our school values, mission, and Catholic Social Teaching, inspiring children to live out the Gospel message and our shared mission in their everyday actions.

Overall Tone



During Ordinary Time in the liturgical year, the tone of a primary school is calm, steady, and reflective. Teachers guide children in exploring Jesus' teachings through scripture, saint stories, and acts of kindness. Emphasis is placed on discipleship in everyday actions—helping others, showing respect, and learning to pray—fostering a quiet, joyful journey of faith and character development.





Lent

Lent is a season of reflection, repentance, and renewal, especially meaningful in a primary school setting. During this time, children are gently guided to think about their actions, say sorry when needed, and make small sacrifices or acts of kindness. Through prayer, stories of Jesus, and simple classroom activities, they journey with Jesus towards the cross. Lent helps students grow in love, compassion, and self-discipline, deepening their relationship with God in ways they can understand and live out each day.



Classroom and School Environment

- During Lent, the classroom and school environment becomes more reflective, calm and prayerful. The mood shifts to one of quiet preparation and spiritual focus, guiding children to think about Jesus' journey to the cross and what it means in their own lives.
- Crosses, desert imagery, or footprints symbolise the journey with Jesus on displays.
- Prayer tables are simplified—draped in purple cloth, with a Bible, candle, and symbols like thorns or stones. These become quiet places for reflection and personal prayer.
- Assemblies and classroom routines may include more silence or gentle music. Visuals such as a Lenten promise tree, a path to the cross, or a "good deeds jar" are used to help children focus on personal growth through kindness, forgiveness, and prayer.

Prayer and Liturgy

Communal liturgies, Stations of the Cross and special prayer services foster a shared sense of reflection. The community will engage further in charity work and simple fundraising for those in need (including the Big Lent Walk with Prayer Stations), reinforcing Lenten themes of almsgiving.

Overall Tone

The overall tone of Sacred Heart during Lent is quiet, reflective, and compassionate. It's a time when the usual energy of school life softens, creating space for prayer, stillness, and deeper thinking. Teachers gently guide children to consider their actions and choices, encouraging kindness, self-control, and empathy. Through simple routines and meaningful activities, children are invited to walk with Jesus on His journey to the cross. The atmosphere fosters a spirit of repentance, hope, and personal growth, both spiritually and emotionally.





Eastertide

Eastertide is a joyful season when we celebrate Jesus rising from the dead. It lasts for 50 days and reminds us that Jesus is alive and with us. It's a time of happiness, hope, and sharing God's love with others.



Classroom and School Environment

- Our school and classrooms are bright and joyful, showing the hope and happiness that comes with Jesus' resurrection and new life.
- We use symbols of new life (flowers, candles, Alleluia banners) to decorate prayer spaces, reminding pupils of the joy of the Resurrection.
- The Chaplaincy Team creates a peaceful space where everyone can stop, reflect, and say prayers of thanks.
- We sing hymns that celebrate Jesus rising from the dead, filling our school with hope, praise, and joy as we share the promise of new life together.

Prayer and Liturgy

- Celebrations of the Word focus on the resurrection of Christ.
- Pupils offer prayers of thanksgiving and petition for spiritual growth expressing the hope and renewal of the Resurrection.
- Each prayerful gathering concludes with the ringing of a bell and proclaiming the joy of our Risen Christ.

Overall Tone



The tone of Eastertide is one of joy, hope and celebration at Sacred Heart. We focus on new life, the Resurrection of Jesus, and the promise of eternal life. Children are encouraged to rejoice, reflect on God's love, and live with kindness and faith as Easter people in the world. This is a pertinent time to embrace themes of Catholic Social Teaching in our prayer and reflection.





Pentecost and the Season of Ordinary Time to Follow

Pentecost marks the descent of the Holy Spirit upon the apostles and the birth of the Church. It is a time of joy and celebration as we recognise the gifts of the Holy Spirit and our shared call to proclaim the Good News. Through prayer, worship and reflection, children deepen their understanding of the mission of the Church and their own role within it. Pentecost then leads into the second period of Ordinary Time, when pupils are encouraged to continue growing in faith and discipleship through their daily actions and relationships.



Classroom and School Environment



- The liturgical colour for Pentecost is red, symbolising the fire, power and transforming presence of the Holy Spirit.
 - As the season moves into Ordinary Time, green becomes the predominant colour, representing growth and the ongoing journey of faith.
 - Classrooms and prayer spaces are enhanced with red, orange and yellow displays to reflect the coming of the Holy Spirit.
- Symbols such as doves, flames and images of the apostles help pupils to understand the birth of the Church and its mission.
 - Displays encourage pupils to reflect on how they can use their own gifts and talents in the service of others and the wider community.

Prayer and Liturgy

- A Pentecost Reflection Day provides opportunities for prayer, learning and spiritual growth.
- Prayer spaces and Celebrations of the Word focus on the coming of the Holy Spirit and the mission of the Church.
- Pupils engage with Scripture accounts of Pentecost and the work of the apostles in spreading the Good News.
- Prayers, hymns and moments of reflection celebrate the gifts and fruits of the Holy Spirit.
- Pupils compose and lead prayers, encouraging active participation and a growing understanding of their call to discipleship.





- Opportunities for reflection help pupils recognise how the Holy Spirit guides them in their daily lives and relationships.

Overall Tone

The tone of Pentecost is joyful, vibrant and full of energy. It celebrates the coming of the Holy Spirit, inspiring courage, unity and mission. It is a time of renewal and of sharing God's love with the world. Children are encouraged to show kindness, courage and teamwork in their daily lives. Consequently, pupils develop a growing understanding of the presence and action of the Holy Spirit and are able to demonstrate the values of courage, service and compassion, contributing positively to the life of the school and wider community.





Liturgy and Prayer Provision

Rhythm of prayer and liturgy



At Sacred Heart Primary School, our formal gatherings, such as Celebrations of the Word and the many opportunities for prayer and liturgy, are central to our school life. We recognise the rhythm that each day, week, and term bring, and we are committed to further embedding the seasons of the Church into the experiences of our whole community.

Using different start and end of day prayers, or offering extra opportunities during special times such as reconciliation in Advent and Lent, helps our children and staff to grow in awareness of the Church's liturgical year. At Sacred Heart, we are deliberate and purposeful in shaping a rhythm of prayer and liturgy that flows with the liturgical year and is engaging, meaningful, and accessible for all.

Sacred Heart School's weekly prayer and liturgy offer

	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>
<i>Whole school</i>	Celebration of the Word, including Word of the Week, Missionary Disciples and School Prayer			Hymn practice and prayer reflection	Heart of the Week / House Team Prayer and CST
<i>Class</i>	Morning prayers Grace End of the day prayers	Morning prayers Grace End of the day prayers Class retreats - rota	Morning prayers Grace End of the day prayers Celebration of the Word – Child led	Morning prayers Grace End of the day prayers	Morning prayers Grace End of the day prayers
<i>Key Stage</i>		Key Stage Celebration of the Word			KS Heart Celebrations in hot weather
<i>Staff</i>	Prayer and Reflection				
<i>Parents / Community</i>					Parish Mass - each class attends Mass once a term Heart of the Week celebration
<i>Individual Prayer</i>	Opportunities for spontaneous prayer in Celebrations of the Word Prayer stations available throughout the year Prayer opportunities in class				





Sacred Heart's Local Context

August	September	October
	Beginning of School Year Mass 13/9 Education Sunday 21/9 International Day of Peace Mary's Meals visitor	Harvest (CAFOD Family Fast) Family Rosary 6 October Decade a Day Rosary at home
November	December	January
All Saints & All Souls Remembrance Celebration of the Word 10/11 Feast of Christ the King 22/11 Anti-bullying – 16/11	Advent Reflection Reconciliation Travelling Nativity 28/12 Feast of Holy Family	Epiphany Mass 15/1
February	March	April
Shrove Tuesday 9/2 Ash Wednesday 10/2 Lent CAFOD National Assembly 11/2 Lent Reflection Day 22/2	Story of the Cross 24/3 Lead Stations of the Cross for the Parish Penitential Service 17/3	Resurrection CotW Earth Day 22/4 Crowning of Mary
May	June	July
Ascension Pentecost/ Cultural Diversity Feast of Sacred Heart Mass	First Holy Communion 12/06 Feast of the Sacred Heart Mary Potter HP Team Mass	Nottingham Diocesan Bishops Day End of term Mass / Y6 leavers





Inclusion and SEND in Prayer and Liturgy

At Sacred Heart Primary School, prayer and liturgy are planned to be inclusive, accessible and welcoming for all members of our community, whether Catholic, from another faith tradition, or of no faith. Scripture readings are both proclaimed aloud and displayed visually, supporting pupils with SEND and those learning English as an additional language. Songs and hymns are often accompanied by actions, enabling all pupils to participate meaningfully and confidently.



Everyone is welcomed into prayer and liturgy with dignity and respect. Before celebrations, we take time to explain signs, symbols and actions so that all pupils and families can understand and engage with the experience. We provide a variety of prayer opportunities, including silent reflection, music, scripture, intercessions and creative forms of prayer, ensuring that every child can participate in a way that is appropriate to their needs and stage of development. Our Chaplaincy Team is open to all pupils and encourages service, leadership and witness through the shared values of kindness, respect and care for others.

We recognise and value the diverse backgrounds of our school community. Alongside the Catholic liturgical year, we respectfully acknowledge significant events and celebrations from other faith traditions, helping pupils to develop understanding, respect and appreciation of diversity. Staff receive guidance and support to ensure prayer and liturgy are planned and led in ways that are accessible and meaningful for all.

While all pupils are invited to participate respectfully in prayer and liturgy, no child is required to take part in specifically Catholic devotional practices or sacramental celebrations. Through our prayer and liturgy, we seek to create opportunities for encounter, reflection and spiritual growth, helping every child to recognise the Gospel values of hope, mercy, compassion and forgiveness and to understand how these can be lived out in everyday life.

Consequently, pupils of all backgrounds feel valued, included and able to participate fully in the prayer life of the school. They develop confidence in prayer and reflection, demonstrate respect for the beliefs of others, and grow in their understanding of Gospel values, contributing positively to the inclusive, prayerful and faith-filled community of Sacred Heart School.





We follow the Prayer and Liturgy Directory suggested Prayer Progression.

Prayers may be experienced, but not memorised by children.

Age Phase			
EYFS	5 – 7 (KS1)	7 – 9 (Lower KS2)	9 – 11 (Upper KS2)
- The Sign of the Cross - Morning Prayer - Grace before meals - Afternoon prayer - CAFOD prayers for the Common Good & Human Dignity	- The Lord's Prayer - Hail Mary - Glory Be - CAFOD prayers for Stewardship and Subsidiarity	- The Apostles' Creed - An Act of Contrition - Angel of God - Come, Holy Spirit - The Prayer of St Richard of Chichester - Hail Holy Queen - CAFOD prayers for Participation & Solidarity - Prayer for the Dead	- The Nicene Creed - Morning Offering - The Rosary - The Magnificat - Act of Faith - Act of Hope - Act of Love - CAFOD prayers for the Preferential Option for the Poor and Distributive Justice

Sacred Heart Annual Liturgy Planner 2025–26

Advent Term					
	Monday CotW Word of the Week	Tuesday KS	Wednesday Class Worship	Thursday Hymn Practice and reflection	Friday Heart of the Week Celebration
1 Sept		Welcome – Staff Prayer	Child led CotW	New School Year CotW Welcome	
7 Sept	Encounter		Child led CotW		Heart of the Week
14 Sept	Outreach	Project CARE	Child led CotW		9:30am Mass
21 Sept	Dialogue Rosh Hashanah (Day of Peace 21 st)	Dialogue	Child led CotW		
29 Sept	Listen	Patience	Child led CotW	Yom Kippur	2:30 Heart of the Week and Harvest Assembly
5 Oct	Rosary Decade a Day and Rosary at home	Rosary	Child led CotW	Congratulations	
12 Oct	Respect	Black History focus	Child led CotW	Diwali 20 th Oct	In class – Respond CotW
19/10 and 26/10 Half Term – Justice, Holiness					
2 Nov	Change Other Faith Judaism	Change isn't Easy	Child led CotW		Heart of the Week Or House Team CotW
9 Nov	Remembrance	Remembrance	Child led CotW		
16 Nov	Youth	Anti-bullying	Child led CotW		Jubilee Celebration





23 Nov	<i>Kingdom</i>		Child led CotW		
30 Nov	<i>Hope</i>	Advent Retreat Day	Child led CotW	Advent Reflection Day	
7 Dec	<i>Peace</i> <i>EYFS Nativity 2pm</i>	<i>EYFS Nativity 9:15</i>	KS1 Nativity 2pm	9:30 KS1 Nativity	Advent Mass at Sacred Heart church
14 Dec	<i>Joy</i> <i>Hannukkah</i>	<i>Thankfulness</i>	2pm	KS2 Christmas Concert with Christingles	In class – Respond CotW
Christmas Break – Love, Family					

Lent Term					
	Monday CotW Word of the Week	Tuesday Key Stage Celebration of the Word	Wednesday CotW	Thursday Hymns	Friday Heart of the Week or House Team CotW
4 Jan	<i>Epiphany</i>	Gifts	Child led CotW		
11 Jan	<i>Baptism</i>	Faith	Child led CotW		
18 Jan	<i>Discipleship</i>	Discipleship	Child led CotW		
25 Jan	<i>Scripture</i>	Forgiveness	Child led CotW		
1 Feb	<i>Leadership</i>	Leadership	Child led CotW		
8 Feb	<i>Diversity</i>	Safer Internet Day	Child led CotW	In class – Respond CotW	Feast of Our Lady Of Lourdes
15 February - Prayer					
22 Feb	<i>Fasting</i>			<i>Chinese New Year</i>	
1 March	<i>Almsgiving</i>	<i>Love, compassion</i>	Child led CotW	World Book Day	
8 March	<i>Sacrifice</i>		Child led CotW	Congratulations	
15 March	<i>Journey</i>	<i>Temperance/Simplicity</i>	Child led CotW	<i>Eid al-Fitr</i>	
22 March	<i>Passion</i>			Y3 Y4 – Resurrection Rocks	In class – Respond CotW





29 March Alleluia, 5 April Mercy					
Pentecost Term					
	Monday CotW Word of the Week	Tuesday KS CotW	Wednesday Choral Worship	Thursday Congratulation Retreat	Friday
12 Apr	<i>Faith</i>	<i>Honesty</i>	Child led CotW	<i>Vaisakhi</i>	
19 Apr	<i>Vocation</i>	OPAL	Child led CotW	Congratulations	
26 Apr	<i>Witness</i>	<i>Service</i>	Child led CotW		
3 May	<i>Example Month of Mary Decade a Day Rosary at home</i>	OPAL	Child led CotW	Congratulations	
10 May	<i>Communication</i>	SATs Week	Child led CotW		
17 May	<i>Pentecost</i>			Congratulations	In class – Respond CotW
24 May	<i>Trinity</i>				
31 May - Eucharist					
7 June	<i>Missionary Discipleship Other Faith Week – Islam</i>		Child led CotW		<i>Eid Al-Adha</i>
14 June	<i>Evangelise</i>	<i>Kindness</i>	Child led CotW		
21 June	<i>Awe and Wonder</i>	Awe and Wonder	Child led CotW	Contributions	Sports Day
28 June	<i>Fortitude</i>	<i>Resilience/ Perseverance</i>	Child led CotW		
5 July	<i>Teaching</i>	Teaching	Child led CotW	Congratulations	
12 July	<i>Gratitude</i>	Gratitude	Y6 performance		In class – Respond CotW
19 July	<i>Celebration</i>	Celebration	Y6 Leavers' Mass		Heart Celebration
26 July					





Other World Faiths

Respect for Other Faiths and Cultures

At Sacred Heart Primary School, we celebrate and respect the richness of other world faiths as an expression of our inclusive Catholic identity and commitment to the dignity of every person. Through assemblies, prayer and liturgy, and the wider curriculum, we acknowledge and mark significant events and festivals such as Diwali, Hanukkah, Vaisakhi, Eid, Ramadan and the Day of Atonement alongside the celebrations of the Catholic liturgical year. In doing so, we foster a culture of encounter, dialogue and mutual respect.

We value the diversity of our school community and encourage pupils and families to share their own faith experiences and traditions. Where appropriate, children are invited to speak about how they practise their faith at home, helping others to develop understanding, appreciation and respect for different beliefs and ways of life. These opportunities enable pupils to recognise both the uniqueness of different faith traditions and the values shared across communities.

Our school community includes families from Christian, Catholic, Muslim, Hindu, Sikh and non-faith backgrounds. While the majority of pupils are Catholic, we ensure that children see their own backgrounds recognised and valued within the life of the school. Learning about festivals and practices from different faith traditions helps pupils to deepen their understanding of the diverse world in which they live whilst strengthening their appreciation of their own beliefs and values.

In line with the Religious Education Directory, pupils are given opportunities to learn about other religions and worldviews in a structured, progressive and age-appropriate way. Through this learning, pupils develop religious literacy, curiosity, compassion and respect.

They are encouraged to engage thoughtfully with different beliefs and practices, enabling them to grow as citizens who contribute positively to a diverse and multicultural society.

Consequently, pupils demonstrate respect for people of all faiths and none, speak confidently about similarities and differences between religious traditions, and understand the importance of dialogue, inclusion and human dignity. They are well prepared to live and flourish in a diverse society whilst remaining secure in their own faith and values..





Dates for the academic year 2026 – 2027

Judaism

11 – 13 September	Rosh Hashanah – Jewish New Year
20 / 21 September	Yom Kippur – Day of Atonement
25 – 2 October	Sukkot – Harvest celebration
21 – 29 April	Passover – the Israelites' exodus from slavery in Egypt
10 – 12 June	Shavuot – celebrates the giving of the Torah

Islam (Islamic dates are dependent on moon sightings and may vary by one or two days.)

8 Feb – 18 March	Ramadan – believed to be when the Quran was first revealed to the Prophet Muhammad
9-10 March	Eid al-Fitr – Festival of Breaking the Fast
16 May	Eid al-Adha – Feast of Sacrifice

Hindus

8 November	Diwali (also Jains)
22 March	Holi (Festival of colour)

Sikhism

14 April	Vaisakhi
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Buddhism

31 May	Vesak (Buddha Day)
8 November	Diwali





Evaluation and Monitoring



Prayer and liturgy are regularly reviewed through observation, pupil and staff feedback, and reflection on their impact. Regular monitoring and evaluation ensures that prayer and liturgy are meaningful, inclusive, and support spiritual development. It helps maintain high standards, ensures alignment with the liturgical calendar and RE curriculum, and responds to the needs and voices of the school community.

Annual Prayer and Liturgy Monitoring and Evaluation Schedule

Advent Term	Focus	Monitoring Activity and <i>who</i> by	Evidence
September	Leadership of Prayer Liturgy, Quality of Provision Staff Formation	Review Prayer and Liturgy Policy <i>RE Lead, Headteacher, Link Governor for Catholic Life and Mission</i>	Updated policy, policy review notes, governor committee minutes
		Audit prayer spaces in classrooms and communal areas <i>P&L Lead</i>	Prayer environment audit form, photographs, action points log
		Staff briefing on expectations and liturgical calendar <i>P&L Lead</i>	Staff meeting agenda, minutes, attendance record, briefing materials/slides
October	Pupil Participation Quality of Prayer and Liturgy Impact on Spiritual Development	Learning walk focused on classroom prayer <i>Headteacher, link Governor</i>	Pupil voice, observation notes, photographs
		Pupil voice interviews (representatives from each year group) – pupil planning of CotW <i>P&L Lead</i>	Summary of interviews and analysis
		Monitor Harvest liturgies <i>SLT</i>	Observation records, liturgy evaluation forms, photographs, pupil feedback, summary of strengths and next steps.
November	Quality of Prayer and Liturgy Leadership of Prayer and Liturgy	Observe phase/ key stage prayer and liturgy celebrations <i>RE Lead, SLT, Link Governor</i>	Liturgy planning sheets, photographs, evaluation feedback, summary of strengths and development points.
	Monitoring, Evaluation and Improvement	Governor monitoring visit (CL&M and P&L) <i>Link Governor</i>	Monitoring notes. Discussions with pupils regarding their experience of prayer and liturgy.
End of Advent term	Evaluation Report Share strengths, areas for development, and actions with SLT and governors		





Lent Term	Focus	Monitoring Activity	Evidence
January	Monitoring, Evaluation and Improvement Leadership of Prayer and Liturgy Impact of Prayer and Liturgy	Review Advent and Christmas evaluations	Advent photographs, pupil participation reflections, examples of pupil-led contributions, impact statement.
		Check implementation of previous action points	
February	Pupil Participation and Leadership Quality of Prayer and Liturgy Impact on Spiritual Development and Prayer Life	Joint observations of prayer and liturgy led by pupils <i>P&L Lead</i>	Joint observation notes, pupil leadership evaluations, pupil planning records, photographs, identified strengths and next steps.
		Book/resource scrutiny of prayer records, reflection areas, RE books where appropriate <i>P&L lead</i>	Samples from prayer tables, photographs of reflection areas, summary of strengths, areas for development and agreed actions.
March	Impact of Prayer and Liturgy Pupil and Staff Voice Quality of Prayer and Liturgy	Pupil and staff questionnaires	Analysis and next steps
		Monitor Lent prayer opportunities and liturgies <i>P&L Lead</i>	Liturgy observation records, Lent prayer planning, photographs of prayer and reflection opportunities, evaluation notes, summary of strengths and next steps.
	Evaluation Report Mid-year summary for governors and staff Update improvement plan		
Pentecost Term	Focus	Monitoring Activity	Evidence
April	Prayer Environment and Provision Pupil Participation and Leadership Quality of Prayer and Liturgy	Learning walk focusing on quality of prayer environments <i>P&L Lead</i>	Examples of seasonal displays, summary of strengths, areas for dev and agreed actions.
		Review pupil leadership opportunities <i>Chaplaincy monitoring</i>	Pupil leadership audit, pupil voice records, chaplaincy team meeting notes
May	Quality of Prayer and Liturgy Engagement of Parents and Families Impact on the Catholic Life and Mission of the School	Observe class, phase, and whole-school prayer and liturgy <i>Paired class teachers (peer monitoring)</i>	Summary of strengths, areas for development and agreed actions.
		Parent feedback survey	Key strengths and areas for development identified through feedback. Agreed actions arising from survey findings.





June	Governance and Strategic Leadership Impact on Catholic Life and Mission Monitoring, Evaluation and Improvement	Governor monitoring visit	Governor visit report, notes from discussions with pupils and staff, identified strengths, areas for development and agreed actions.
		Evaluate impact against Catholic Life and Mission priorities	
July	End-of-year report Identify priorities for next academic year		Evaluation and priorities set for 2027-28

