

# SEND Newsletter



Sacred Heart  
Catholic Academy



Thursday 14th September 2023

## Welcome!

Welcome to Sacred Heart's first termly SEND newsletter. We are thrilled to see the children returning as well as welcoming our new starters.

Mr Cordes

SENCO

Special Educational Needs and  
Disabilities Coordinator



## Review meetings

Review meetings are held for children on the SEND register (SEND support), three times a year (November, March and June/July). These will be held with your child's class teacher and are an opportunity to discuss progress and update their Provision Map. Annual reviews are held in Pentecost 2 term and are attended by the child's next class teacher as well.

The SENCO (Mr Cordes) will attend the annual review for children who receive additional funding and will attend all reviews for children with an EHCP (Educational Health Care Plan).

Any child included on our SEND concern list will be discussed at parent/ carers' consultation evening. However, please get in touch with your child's class teacher if you have any concerns outside of these times in the first instance.

The SENCO (Mr Cordes) has an appointment system which is available to book via the office, preferably by email or Arbor message. These will be available most weeks at 3pm on Tuesday and 10am on Thursday. Please contact the office if you would like a meeting but are unable to attend an appointment during these times.

## Drop in coffee morning

Thursday 28<sup>th</sup>

September 10 - 11 am

SEND drop in coffee morning in the school hall with Mr Cordes. All are welcome to attend. This is an opportunity to ask any questions or to just get to know other people.

*Depending on uptake these may become more regular.*

## Useful links

Nottinghamshire's Local Offer

Local authorities provide details of the services and provision that are available to families of children and young people with special educational needs and disabilities (SEND).

<https://www.nottshelpyourself.org.uk/kb5/nottinghamshire/directory/localoffer.page?newdirectorychannel=9>



Ask Us Nottinghamshire is the local Information and Advice Support Service (IASS) for Nottingham and Nottinghamshire. They offer a range of advice from signposting, to one to one advice for complex issues.

<https://askusnotts.org.uk/>

**If you have any concerns about your child or feel they may have any additional needs, please contact your child's class teacher in the first instance.**

### SENCO's role

During the year, you are more likely to communicate directly with your child's class teacher. However, class teachers are in regular communication with the SENCO. Any concerns are raised directly and discussed to ensure they are fully understood. Parent/carers' comments or concerns relating to SEND are passed on. The SENCO, with parent/carer consent, is able to seek advice from external agencies, if this is appropriate.

The SENCO visits each class every half term, and more often if needed, to observe or offer support. In addition to this, some of the duties carried out by the SENCO include supporting with assessments, completing referrals, sending enquiries to outside agencies, submitting EHC requests, completing EHC reviews, monitoring data and arranging training.

### Spotlight On: Autism Education Trust



The Autism Education Trust (AET) is a not for profit programme run by two national autism charities. They are a partnership of autistic people, parents, young academics and professionals who share their knowledge.

[www.autismeducationtrust.org.uk](http://www.autismeducationtrust.org.uk)

### Nottinghamshire Parent Events

Events are run throughout the year by the Schools and Families Specialist Services (Nottinghamshire LA).

Parent Event: Understanding Dyslexia and Supporting at Home

Tuesday 28th November 2023 9.30-11.30am via Microsoft Teams

Free to attend but must be booked in advance:

[NOTTINGHAMSHIRE PARENT EVENT: Understanding Dyslexia and Supporting at Home Tickets, Tue 28 Nov 2023 at 09:30 | Eventbrite](#)

Parent Event: Supporting your child as they move to secondary school (aimed at children with additional needs attending a Nottinghamshire school)

Tuesday 30th January 9.30am-12pm via Microsoft Teams

Free to attend but must be booked in advance:

[NOTTS PARENT EVENT: Supporting your Child as they Move to Secondary School Tickets, Tue 30 Jan 2024 at 09:30 | Eventbrite](#)

### SEND at Sacred Heart

The SEND section of our school website is refreshed periodically throughout the year. Please keep your eye out for any changes.

As part of the SEND Code of Practice, we follow the graduated approach (please see attached). This means we step up support in a gradual process to ensure we are providing the correct support needed. Nottinghamshire Local Authority requires evidence of this to provide any further support such as additional funding or visits from external professionals.



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## Sacred Heart – Stages of SEND Support

Accept one another, then, just as Christ accepted you, in order to bring praise to God. Romans 15

### Universal Provision

Quality First Teaching  
Small Group Classroom Interventions  
Class Intervention Map

### SEND Concern

Children who are not making progress despite QFT and 2 terms of classroom interventions

Teacher to complete SEND Concern form and have initial discussions with parents regarding needs

Teacher to identify key areas of needs through assessment and observation

If concerns raised by parent, support with identification of need, parenting interventions and multi-agency assessments

NB Pupils may be SEND Concern if they have a diagnosis of need or historic support but do not require ongoing interventions

### SEND Support

Specifically for pupils who require support which is additional to or different from their peers and who require multi-agency support. Parents made aware when added to register.

Provision Maps completed by the class teacher and reviewed by SENDCO

3 x yearly meetings (including 1 x annual transition review) Ongoing

Support from outside agencies

Personalised termly tracking using ARE/PIVATS

Ongoing use of personalised curriculum or significant adaptation

May or may not have diagnosis of need May be eligible for, or in receipt of, HLN funding

### EHCP

Highest level of mainstream support for those with range of outside agencies.

Applications for EHCP's only made following two cycles of ADPR (two academic terms)

3 x SEND Reviews per year

1 x Annual Review submitted to LA

These pupils may be eligible for a non-mainstream school place

May be in receipt of HLN funding

### Mental Health Support

#### Tier 1 - Universal Provision

- Mental Health Check Ins
- RSHE Curriculum Lessons
- Mental Health Days
- Emotion Coaching Tools
- Time to Talk Groups
- ELSA in class interventions
- Liturgies and Personal Reflection Times
- Prayer Journals
- Worry Boxes

#### Tier 2 Targeted Provision

- ELSA interventions for half term period. Referrals made by CT//Parent Consent
- Routes 2 Inclusion resources
- Additional outside agencies –

#### Tier 3 Therapeutic Provision

- SEMH Team/Springboard Referrals

Hardworking

Enthusiastic

Aspirational

Respectful

Togetherness